

The Foundation for the Episcopal Diocese of Wyoming
Minutes of meeting by telephone
September 2, 2008

Those attending: Bruce Caldwell, Ken Asel, Meg Nickles, Dan Land, Bruce Palmer, Nina Walker, Mary Caucutt, Phil Washburn, Linda Anderson, John Smylie, Barb Egan, Tracy Swanson, Wally Johnson, and John Masters

Those unable to attend: Dick Hodge

Call to order by Mary Caucutt at: 4:38 Meg led us in an opening prayer

Agenda:

1. Finance committee report on signature authority over foundation bank accounts: John Masters, Bruce Caldwell, John Smylie, Phil Washburn, Dan Land and Tracy Swanson. John reported that the recommendation was that the accountant be able to be one signature on the checks from the foundation bank accounts. During discussion Phil disagreed with this recommendation. Barb moved and Nina seconded a motion that any two of the people listed above be on record as being able to sign checks for the foundation bank accounts. The motion passed.
2. Those who plan to attend the BoardSource Leadership forum are Bruce Palmer, Mary Caucutt, Barb Egan, and John Masters. There were no others at the time of the meeting.
3. Status of Building task force – report of building budget, John will meet tomorrow with builder, architect, heating and electrical engineers to discuss the budget and areas off refinement. Report back at the next meeting of the board – perhaps next week by phone. John will be meeting with the contractors on September 3rd to discuss the latest proposed budget which is now higher than expected. He will work to keep the budget in the 1.6 to 1.7 million dollar budget. Ken recommended that a smart classroom be included in the design. He wondered if the building would be finished in time for the Presiding Bishop's visit next fall.
4. Grants Management Committee Report
Dan gave a report from the grants management committee. The recommendation was that all requests would be granted by changing grants placements and requesting \$52,836 be moved from the Foundation to the Sargent Foundation. Discussion followed the recommendation. There were concerns about setting a precedent that all grants be honored. Again concerns were raised about the amount of a match from parishes. Concerns were voiced about keeping the Sargent grants and the Foundation grants separate and not having blurred lines between the two. The need for building maintenance was also raised. Nina moved and Linda seconded the motion to grant the following requests from the Foundation Board grants; Friends of Honduras Hyperbaric Chamber for \$50,000 (\$50,000 next year also), Thomas the Apostle Center \$20,500. The motion passed. John Smylie abstained from the Thomas the Apostle Center vote. Linda

moved and John Smylie seconded the motion to move the Bobbi's House grant(\$21,775) from Sargent grants to Foundation grants and funded this granting cycle, and that the Newcastle grant(\$43,216) be moved to the next granting cycle. Phil abstained on the Lander grant and Meg abstained on the Powell grant. The motion passed.

Foundation grants

Friends of Honduras	\$50,000
Thomas the Apostle Center	\$20,500
Bobbi's House	\$21,775

Sargent grant recommendations

Shoshone Mission	\$6,795
St. John's Powell	\$35,000
St. Andrew's Atlantic City	\$7500
Eden-Oregon Trail Church	\$17,000
Lander Gathering Place	\$12,125
St. George Lusk	\$20,000
St. Andrew's Basin	\$16,000

5. John Smylie gave an update on the Mustard Seed Mission to be rolled out to the Diocese at the Foundation Board meeting during convention. Until that time the particulars will be kept confidential. At this time only the Foundation board, Margaret, Kay and Andy know about the project. The plan is for each parish to receive \$12,000 as a one-time gift. There will be no assessment paid on the money. It is to stimulate mission. A sustainable project in collaboration with others is encouraged. Support from the Bishop, Diocesan staff, the Foundation, the apostolic team will be made available for those parishes that seek assistance in projects for the money. Parishes can opt out of taking the gift. It is not for savings or investing. A report on how the money is spent will be a part of the 2009 annual convention. Tracy and Phil spoke in support of the recommendation. The total cost would be approximately \$540,000 plus operation costs. John Masters will monitor the process of the project. Meg recommended the gift be given to parishes at Epiphany. Meg will help John Smylie with the liturgical parts of the gift giving. John Smylie moved that a \$12,000 Mustard Seed Mission gift be given to each parish at Epiphany. The motion passed.

6. The following is a proposed agenda for the Annual meeting (held concurrently with diocesan convention) in Rock Springs:
 - a. Tentative agenda:
 - i. Call to Order
 - ii. Report of credential committee on qualification of members
 - iii. Call for nomination to fill 1 director seat
 - a. Nominee statements or speeches.
 - iv. Reports of Officers and Committees:
 - a. President / Vice President's report
 - b. Treasurer's financial report
 - i. Auditor report

- ii. Highlight of financials
 - c. Building Task Force report
 - d. Grants management committee:
 - i. Awards –
 1. St John’s, Jackson, Generation X Emerging Church
 2. Friends of Honduras Hyperbaric Chamber
 3. Episcopal Relief and Development awareness program
 4. Trinity Church, Lander, One Stop Help Center
 5. Bobbi’s House, Douglas, Leadership Development
 6. Thomas the Apostle Center, Cody, Educational Programming
 - e. The Mustard Seed Project
 - i. Details of the project in partnership with Diocese
 - ii. Preparing for mission
 - iii. Report and Celebration at 2009 diocesan convention
 - v. Executive Director Report – Past, Present and Future – Who we are instead
 - vi. Election of Director
 - vii. Adjournment (Call to session as needed for further votes)

The agenda was discussed and found as appropriate for the needs of the annual meeting. Dan recommended that individuals running for the board be allowed to send in a CD for nomination purposes. Board members will be identified by name tags, etc.

7. New Business

- a. First meeting after convention will be in Jackson Hole, St. John’s Church, with accommodations at Wort Hotel. November 14 (Friday). Let John know who will be attending and if anyone needs accommodation for Thursday, the 13th.
- b. There was no other new business.

- 8. Adjourned at: Meg led us in closing prayer and Mary adjourned the meeting at 6:00pm

Respectfully,
Linda Anderson